

**WOODGATE HOA MEETING**  
September 12, 2018

**Attendees:**

The following 2018/2019 Board Members attended:

Nancy Charbonneau                      Diane Nuss

In addition, Megan Hansford of E. Wagontrail Place attended.

A motion was made to approve the August 8, 2018 HOA meeting minutes. It was seconded and approved.

**Neighborhood Watch Report:**

Shots were reported being fired in Sagebrush Park; however, the Police were unable to find anything. The PAR Officer said that, because he isn't on duty every day, for situations like this, residents should call 911. If 911 is called and Police don't find anything, they won't write-up the incident; therefore, a police report should be filed.

People have been reported as looking for unlocked cars over the 9/7-9/9 weekend. They were unable to find anything on Friday the 7<sup>th</sup>, but did find at least one on Sunday the 9<sup>th</sup> and items were stolen. This seems to be occurring about 12 midnight to 4 am and the days are random. It is suggested that cars be locked at all times when outside and valuables should not be left in vehicles.

The next Coffee with a Cop will be on Wednesday October 3<sup>rd</sup> from 7 am – 9 am at Panera Bread near Southlands. The address is 23950 E. Smoky Hill Road, Aurora. Usually all PAR Officers and the Sergeant attend. Nancy Charbonneau will attend and Megan & Jeff Hansford might also.

**Website Report:**

Nancy Charbonneau made all necessary changes to the website except for the ads and the header home page. Diane Nuss will see if she has notes on how to make changes to the header.

**Finance Report:**

Nothing to report.

**Membership/Social Events Report:**

As of September 12, the HOA has 129 paid members, which is comparable to last year.

The Hayrack Ride will be Saturday December 1, 2018 at Sagebrush Park. Yvonne Livingston received a Service Agreement from Bear Creek Stables confirming the date and time. John Corliss will be the sponsor and provide an updated ad for the event.

**Newsletter Report:**

Ads are due for the next newsletter by October 15<sup>th</sup>; it will go to the printer on November 1<sup>st</sup> and should be distributed by Wednesday November 14<sup>th</sup>. This will allow 2 weeks before the Hayrack Ride and start of the Holiday Lighting contest.

Inserts will be included for 3 areas where Megan Hansford, Twilla Harter and Lou Clever are Coordinators. The insert is to remind residents that they are on the Hayrack Ride Route and should put up holiday lights early.

John Corliss needs to provide a Hayrack Ride sponsoring ad by October 15<sup>th</sup>.

An article announcing the 2019 Perimeter Cleanup job should be included as well.

**Welcome Basket Report:**

Nancy Charbonneau delivered 2 welcome baskets recently-1 on Grand Avenue and 1 on E. Wagontrail Drive. Diane Nuss delivered 1 to a new homeowner on E. Wagontrail Place. Both Nancy and Diane will need another basket in the near future.

**Code/Covenant Report:**

Someone has possibly been copying the "Gentle Reminder" notices which the HOA uses. The Police have been notified, and the issue appears to have stopped.

Twila Harter did not do any extensive weed clean-up along Chambers and Belleview in August because there were no weed issues.

Nancy Charbonneau will change all "Gentle Reminder" notes to "contact us or Access Aurora".

If a Woodgate resident thinks there is an Aurora Code or Woodgate covenant violation, they can use the "Contact Us" section of our website ([www.woodgatehoa.com](http://www.woodgatehoa.com)) and it will be reviewed. If a violation exists, we will give a gentle reminder and take the necessary steps if correction is needed.

**Other Business:**

Barb Cline is sponsoring a Fall Festival on Saturday October 6h from 10 am – 1 pm at Sagebrush Park.

Nancy Charbonneau received information from the US Postal Service on automatically withdrawing from the HOA bank account. Because the program starts in 2019, she will complete the form and submit it later this year.

Because children are unpredictable and not constantly supervised when playing outside, the HOA will purchase five (5) "Keep Kids Alive-Drive 25" signs. Two will be places on E. Wagontrail Place and 3 in the executive series near E. Grand Place. These will be moveable and mostly used during the summer and on weekends.

Diane Nuss will provide details of the 2 envelopes used for the dues letter to Nancy Charbonneau so supplies can be ordered. Details include size, envelope specifics (self-sealing, etc.) as well as current quantity and estimated order quantity.

**Board Meeting Sign Posting Schedule:**

Board Meeting signs should be posted by Monday before the meeting and removed by Friday afterwards. The posting schedule is as follows:

Nancy Charbonneau-corner of Fairplay and Belleview  
Earla Connors-corner of Elkhart and Belleview  
Yvonne Livingston-Sagebrush Park  
Diane Nuss-corner of Layton and Chambers

**Action Items:**

- The next meeting is scheduled for October 10, 2018 at V-Esprit.
- Nancy Charbonneau will attend Coffee with a Cop on October 3<sup>rd</sup>.
- Diane Nuss will see if she can find notes on making changes to the Header page of the website.
- John Corliss will provide an event specific ad for the Hayrack Ride by October 15<sup>th</sup>.

- Block Coordinators should distribute newsletters by November 14<sup>th</sup>.
- Nancy Charbonneau will change the verbiage on the “Gentle Reminder” notes.
- The Fall Festival will be at Sagebrush Park on Saturday October 6<sup>th</sup> from 10 am – 1pm.
- Nancy Charbonneau will complete USPS paperwork regarding auto-payment of post office fees
- Nancy Charbonneau will order 5 “Keep Kids Alive-Drive 25” signs.
- Diane Nuss will provide envelope information to Nancy Charbonneau.
- Nancy Charbonneau will make inserts for the winter newsletter for areas 11-13
- Nancy Charbonneau will include articles on the 2019 perimeter trash pickup job and the light contest in the next newsletter